

## AKKAOA BOARD OF DIRECTORS MEETING MINUTES – OCTOBER 20, 2004

### AGENDA:

Call to Order  
Post Agenda  
Roll Call & WELCOME  
Reading of the Minutes  
Treasurer's Report  
Liaison Report

### Committee Reports:

Event/Show Committee  
PR Committee  
Health and Medical Research Committee  
Reunion Committee  
Bylaws Committee  
Rescue Committee

### Old Business:

Nominating and Tally Committees  
Committee Approvals

### New Business:

Developing a Mentoring Program  
2005 Calendars  
Approval of Patty Ramsburg for Event Committee  
HM&R Request  
BOD Meetings for November & December

Adjourn

**Call to Order:** The meeting was called to order at 7:06 p.m. Central Daylight Time by Tammy Martin, President. Present in addition to Tammy were Barbara Wiebelhaus, Vice President; Bryan Genz, Treasurer; Lenor Lynas, Secretary; Terry Wright, Membership Secretary; Patty Ramsburg, Director and Chris Shackelford, Current Past President. Lo Binkley, Director, was absent because she was driving from California to Lexington, KY for the AKKAOA Specialty.

**Minutes of Meeting of September 22:** Everyone acknowledged receipt of the minutes of September 22 via email. Tammy made a motion that the minutes be accepted, seconded by Terry. Motion passed by majority and will be made official by mail-in votes.

**Treasurer's Report:** Everyone present acknowledged receipt of the Treasurer's Report. Summary is as follows:

Balance Brought Forward:	\$6453.59
Revenue	\$232.58
Expenses	<u>\$538.88</u>
New Balance	\$6147.29

Tammy made the motion to accept the Treasurer's report as written, seconded by Barbara. Motion passed by majority and will be made official by mail-in votes.

**Liaison Report:** Barbara reported that she had sent a letter that she proposes to send to UKC to each BOD member for their comments. When comments are received, she will finalize the letter and send it to UKC.

**Committee Reports:** Everyone acknowledged receipt of reports from the Event/Show Committee, PR Committee, the Rescue Committee and the Health & Medical Research Committee. The Logo/Fundraising Committee reported that there was no report for this month. No report was received from the C&BL Committee. Copies of the reports are attached to these minutes.

**Old Business:**

**Nominating & Tally Committees:** Tammy made a motion to appoint Eileen Gregory, Greg Gregory and Ann Jagitch to the **Tally Committee**, seconded by Terry. Motion passed by majority and will be made official by mail-in votes.

Tammy made a motion to appoint Susie Cain as chairman of the **Nominating Committee**, second by Barbara. Motion passed unanimously and will be made official by mail-in votes.

Tammy made a motion that Lori Hart, Barbara Williams, Carol Din and Andrea Hays be appointed to the Nominating Committee with Mary Jones and Lisa Porter as alternates, second by Bryan. Motion passed unanimously and will be made official by mail-in vote.

**Committee Approvals:** Tammy made a motion to accept all of the committees to stay exactly as they currently except for the Logo Usage/Fund Raising Committee, and to add Patty Ramsburg to the Show Committee, second by Terry. Motion passed unanimously and will be made official by mail-in vote. Tammy stated that she would like to make a change in Chairman for that committee but keep Debbie on the committee with a new chairman. Bryan expressed his concern regarding the recruitment of more volunteers to fill committee positions. Tammy stated that she is in the process of sending a letter to all members and plans to call every member and ask them personally if they would be willing to help.

**New Business:**

**Developing a Mentoring Program:** Tammy stated that she would like to develop a mentoring program. The idea would be to have mentors who will work with novice people giving them guidance in breeding, performance events and conformation, etc. She said this was in the planning stages but she would like BOD approval to go ahead. The Board members stated that this would probably be beneficial and would like to hear more about it, and agreed that Tammy should pursue this idea.

**2005 Calendar:** Earlier Terry had sent an email suggesting that AKKAOA purchase pocket calendars. Lenor made a motion that, as Terry suggested, the calendars be purchased and sent to all members and also used as advertisement for AKKAOA, second by Patty. Motion passed unanimously and will be made official by mail-in vote.

**Request from Health & Medical Research Committee:** Lo Binkley, Chairman, sent a letter to the BOD requesting approval of funds for survey questionnaires to be mailed to all owners of UKC registered AKKs. The cost for the survey was outlined as follows:

Database (Access)	\$245
Computer Consultant Time	\$500
Printing of Questionnaire	\$495
Postage	\$130
TOTAL	\$1370

Lo asked that the request be rounded up to \$1500 to cover contingencies.

Bryan pointed out that the \$1500 represents approximately 25% of our net worth. Although the Board agreed that the survey is very important and should be implemented, a look-ahead at our expected income and expenses is needed before we approve the entire \$1500. Tammy made a motion to approve the purchase of Microsoft Access Program so that they could get started on

the development of the survey, second by Terry. Motion was unanimously approved and will be made official by mail-in vote. Following the approval, Lenor made a motion to table the rest of Lo's proposal until after the dues are in at the first of the year, second by Tammy. Motion was unanimously approved and will be made official by mail-in vote.

**BOD Meetings for November and December:** Tammy made a motion that the BOD meeting in November be moved to the 17<sup>th</sup> and the December meeting moved to the 15<sup>th</sup>, second by Lenor. Motion passed unanimously and will be made official by mail-in vote.

**Adjournment:** There being no further business, the meeting was adjourned at 9:13 p.m. CDT. Next meeting will be November 17 at 7:00 p.m. CT.

## **COMMITTEE REPORTS:**

### **Event/Show Committee**

The Mason-Dixon Association will be presenting their donated Sportsmanship Plaque to the person that is judged by their peers at the show who is deemed the overall best Sportsman during our Specialty.

Tammy is taking care of an award to present for the person voted the best Showmanship, judged by our Judge, Violet, Ann Mauermann and two others.

We have received prizes/awards for all different classes. All the planning for the Memorial March has been finalized. We have all of the raffle items taken care of, ours and what we are donating to the Mason-Dixon Association. All of the things we are putting into the Welcome/Thank you Bags for those entering our Specialty have been finished and are ready to add to the bags. We have our thank you gifts for our Judge, etc. The Specialty and the general AKKAOA T-shirts and the Polo Shirts all have been ordered. Terry has been working on the show catalog as she receives the information for ads and show entries. We have received prizes/awards for all the different classes.

A letter has been mailed to UKC regarding AKKAOA becoming licensed in performance events.

The shows in Colorado and in California for 2005 are in the works. I understand that both of these groups are moving ahead slow but sure.

This is a great committee to work with...everyone has been wonderful – Kudos to them all!

Submitted by,  
Terry Wright, Event Secretary  
For  
Tammy Martin – Event Chairman

### **Rescue Committee**

We have not had a formal meeting, but now that there is an intact committee that is the next thing on my list. I have been pulling together the necessary information for the rescue calendar and negotiating with the vendor for a better price. The first order is in and we will have them for the Specialty. I also investigated the tax free status documentation we need and we may be in better shape than I thought toward that end. I will finish that query this month. Our goal is to gain formal recognition from UKC,

Respectfully submitted, Fran Morano

**Health & Medical Research Committee:**

A Health Survey form is currently being reviewed by the committee. Hopefully, a revision will be available for the Board of Directors to review and comment on by the November meeting. The plan is to mail questionnaires to all owners of UKC registered AKKs, and ask them to complete and return the forms by May 1, 2005. After a cursory look at the data, we will then make the form available as an electronic submission form. Data will be published.

Attached is a budget request for this project:

Database (Access)	\$245
Computer Consultant Time	\$500
Printing of Questionnaire	\$495
Postage	\$130
Total cost thru June, 2005	\$1370

I'd like to round up the request to \$1,500.00 to have a cushion.

Respectfully submitted,

Lo Binkley  
Chair, Health & Medical Research Committee

**Public Relations Committee:**

The PR Committee is presently working on the Brochure that Lenor began. It is such a good brochure that there is really nothing we have to do except put in our name and a few AKKAOA-related things. So we are trying to get that ready for publication. Thanks to Bryan for his diligent work on that.

Diana has gotten everything onto the website and always seems to be willing to do more. And, boy, is that helpful.

Terry has always been there to tweek us a bit and keeps a very close eye on the website for any omissions, additions or corrections. We certainly couldn't do it without you, Terry.

As I have said before, it certainly is a pleasure working with Terry, Diana and Bryan.

Thanks.

Susan Hawk  
Chairman  
PR Committee