

# AKKAOA BOARD OF DIRECTORS MEETING MINUTES – MARCH 23, 2005

## AGENDA:

Call to Order  
Post Agenda  
Roll Call & Welcome  
Reading of the Minutes  
President's Report  
Secretary Report  
Treasurer's Report  
Liaison Report

## Committee Reports Received

Event/Show Committee  
PR Committee  
Health and Medical Research Committee  
Golden West Chapter  
Constitution & Bylaws

## Committee Reports Not Received:

Rescue Committee  
Logo/Fund Raising Committee

## Old Business:

UAKKA  
Website

## New Business:

Weekend Show  
Sympathy Flowers Guideline

## Adjourn

**Call to Order:** The meeting was called to order at 7:02 p.m. Central Time by Tammy Martin, President. Present in addition to Tammy were Barbara Weibelhaus, Vice President; Bryan Genez, Treasurer; Terry Wright, Membership Secretary; Lo Binkley, Director; and Chris Shackelford, Immediate Past President. Lenor Lynas, Secretary, joined the meeting at 7:23 p.m. CT. Patty Ramsburg, Director, was unable to attend due to a family commitment.

**Minutes of Meeting March 2, 2005:** Everyone acknowledged receipt of the minutes of March 2 via email. Tammy made a motion that the minutes be accepted, seconded by Lo. Motion passed unanimously and will be made official by mail-in votes.

**President's Report:** Everyone acknowledged receipt of the President's Report via email. Tammy made a motion to accept the President's Report, seconded by Bryan. Motion passed unanimously and will be made official by mail-in vote. A copy of the President's Report is attached to these minutes.

**Secretary's Report:** Lenor reported that no additional nominations have been received from the members. Therefore, the four nominees currently on the Board are declared re-elected for a second term. They are: Barbara, Terry, Lenor and Lo. Tammy made a motion to accept the Secretary's Report, seconded by Terry. Motion passed unanimously and will be made official by mail-in votes.

**Treasurer's Report:** Everyone acknowledged receipt of the Treasurer's Report via email. Tammy made a motion to accept the Treasurer's Report, seconded by Barbara. Motion passed unanimously and will be made official by mail-in votes. A summary of the Treasurer's Report follows. For more details, contact Bryan Genez, Treasurer.

Beginning Balance	\$8899.20
Income	190.40
Expenses	<u>87.31</u>
Ending Balance	\$9002.29

**Liaison Report:** Everyone acknowledged receipt of the Liaison Report via email. Tammy made a motion to accept the Liaison Report seconded by Terry. Motion passed unanimously and will be made official by mail-in votes. A copy of the Liaison Report is attached to these minutes.

**Committee Reports:** Everyone acknowledged receipt of committee reports from the following committees: Show/Event, Rescue, Public Relations, Health & Medical Research, Constitution & Bylaws; and Golden West Chapter. Copies of the committee reports are attached to these minutes.

## **OLD BUSINESS**

**Joint Activity with UAKKA:** No further word has been received from UAKKA regarding the co-sponsorship of an event. It was agreed that we will wait until they have completed their election which should be in mid-May and send them another offer.

**Website:** Tammy reported in the President's Report that Diana Hamster who is currently the Web Mistress of our website has offered to continue to manage the website and provide more frequent updates at a cost of \$100 per month. After discussion, the Board decided that the website management should be put out on bid and the opportunity to bid should be provided to all members. Tammy will send a special mailing to all members requesting their bids and also asking for volunteers for various AKKAOA committees and/or positions we need help with.

## **NEW BUSINESS**

**Weekend Show:** Tammy stated that she would like to see AKKAOA put on a full weekend show sometime in 2006. She is proposing that it be in the Midwest, about September. Some members of the Board suggested that a show in the northeast be researched, but all were in agreement that a weekend show should be pursued. Tammy stated that she will look into various options and report back to the Board.

**Sympathy Flowers Guidelines:** Tammy made a motion to allow the Treasurer to purchase flowers for any member that passes away. The cost should be kept between \$50 and \$75. Motion was seconded by Terry, and passed unanimously. It will be made official by mail-in vote.

## **ADJOURNMENT:**

There being no further business, Tammy made a motion to adjourn the meeting, seconded by Barbara. The motion passed unanimously and will be made official by mail-in vote.

The meeting was adjourned at 8:57 p.m. CT. Next meeting will be April 27, at 7:00 p.m. CDT.

Respectfully submitted,

Lenor K. Lynas  
Secretary

## **President's Report**

- 1) CO Show is done and that is about all I have done in the last three weeks.
- 2) Committee Summaries have been sent out to the Chairman's. I am waiting on their replies. I also asked them if they were interested in serving another year. June will be here before we know it.
- 3) I have been working on the UKC proposal. I would like to send this out within the next 4 weeks.

4) The Website Guidelines sent to Diana for a proposal were:

- \* Monthly average of 10 items will be submitted per month.
- \* Items will be submitted for website on the 1st and the 15th of each month.
- \* Items need to be posted to website within 14 days of submission.
- \* If an error on the website, such as a link not working properly, needs to be fixed within 48 hours of notification of problem.
- \* Format for material to be submitted will be discussed, if you are selected to be Website Manager. The material should be able to be submitted in a commonly used format.

I received a response from Diana. It is below:

For the last 2 years I have been able to volunteer my time to the website and hopefully I have contributed to AKKAOA. For the guidelines that Tammy has suggested I could propose a monthly fee of \$100.00. I hope this is satisfactory to the BOD as it is way below the cost I would normally charge. I do know that the normal fee in my field is anywhere from \$20 - \$35 an hour and up. In keeping the cost low I would still feel as though I am helping AKKAOA grow as a club.

If there is anything else you would like to discuss please feel free to ask!

Sincerely,  
Diana

**Tammy Martin**

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### Liaison Report

I had finished the letter to UKC signed and mailed it to UKC with the 3 attachments; I believe I mailed a copy to Lenor for our files, Lenor could you please tell me if you received the file copy? UKC should also have this in our file by now. There is nothing new to send so far as I know. Please let me know if there are any items that any of you would like me to address to UKC?

Barb Wiebelhaus  
UKC Liaison

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### **Constitution & Bylaws Committee:**

Short report here, I've printed out the requests for changes to the C&BL and am now reading them and seeing what the changes might require then we (the committee) will get together at a time we choose that works for us all and start going over these section

by section. There are still two items I am waiting for, but I'm looking over what I have for now, I'll send what I have to the rest of the Committee as well to start reading.

Barbara Wiebelhaus  
C&BL Committee Chair

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### **Show/Event Reports**

I am not the Show Committee Chairperson, but wanted to give you all my view of the Colorado shows, because I am sure that the Show Committee Chairperson will not be likely to brag as much as I feel should be done.

A bit of history - at first I was just one who helped get local workers for the show and work behind the scenes. Deb Grymkoski was named Event Chairperson and Ann Jagitsch was named Event Secretary. Unfortunately Debbie's new job sent her half way around the world several times and she was not available to do some of the necessary work, so Eileen Gregory was named Co-Event Chair person.

Ann Jagitsch received her packet of information from UKC which she opened and could not understand, so set aside until we could get together to train her. Also Terry Wright kindly sent her a very informative packet of information with step by step instructions on how to fill out the paperwork. Unfortunately due to illness and confusion in my home from remodeling delays, I was not able to meet with Ann until about 10 days before the show. She did not have time to work on anything, so I picked up all of the entries and information from her and started completing as much of the paperwork as was available. I found that UKC had not sent all the forms that were needed, so went to High Plains Kennel Club and borrowed forms from them, which they willingly shared with us.

We found that Ann was probably not going to be able to attend the shows, and it is mandatory for an Event Secretary to be on site during the event --- so Tammy Martin was named as Co-Event Secretary.

While I was trying to get the confusion and paper work taken care of on the local scene the rest of the Show Committee dived right in and took care of many other matters. Tammy wrote out a very detailed step by step list of things to be done in preparation and completion of a UKC show. This list will be helpful to all the new people who will be put in the same position that I now found myself to be in, trying to make things work so the whole event will come together and be successful. The committee worked hard to get donations for winner's prizes, Judges gifts and raffles. They not only got the donations, but arranged with the Motel for them to donate a large room so the committee members that were there could organize everything which made the final lay out at the show site much easier. There were marvelous prizes for each winner, welcome bags for every person who entered (not only for the Specialty but also for the Multi Breed Show Participants), and an amazing raffle table --- I have seen only ONE more impressive in the years that I have been attending shows. The Show Committee deserves great Kudos for a job well done. Lo Binkley, Mary Jones, Tammy Martin and

Terry Wright are great organizers and are so enthusiastic that others just have to hurry to attempt to keep up with them. (I hope I did not miss anyone)

Tammy Martin and Terry Wright were almost overwhelmed with the number of Day of show entries for the Multi Breed Show -- and I must say that they handled that stressful job with as much grace as the experienced workers of High Plains did, and I honestly believe they made fewer mistakes.

High Plains Kennel Club was most supportive and was very instrumental in getting the Judges lined up and picked up from the airport and returned to the airport. A member of High Plains offered to Steward the Multi Breed Show, along with Greg and I. Greg and Eileen Gregory were Stewards at every one of the five shows held that weekend.

I will not get a report from High Plains on what they thought of AKKAOA as a club to work with until the first Tuesday of April when we have our meeting. I do think that AKKAOA fell a bit short on the set up for the shows as the women did not get to the building until an hour after set up began and High Plains almost had it completed. The AKKAOA men had not yet arrived in Colorado, so they were not available to help set up. They were there to help unload the supplies from the trailer for next day set up ---- and the reports from the High Plains men stated that Kenny Compton, Mark Manley and Bob Cook did a tremendous job in assisting in the clean up of building that AKKAOA did not use, as well as the building that we did use. High Plains was very appreciative of their efforts. The women helped with the clean up too, but it was so great to have men volunteer to handle the heavy mats and to load the trailer.

On Friday night, after the Specialty, Eileen Gregory and Bob Cook furnished a spaghetti feed for all the entrants --- and Cecil Grymkowski cheerfully did all of the work of cooking and also of cleaning up after wards.

It was indeed too bad that Bob Cook and Linda Spurlin were the only AKKAOA people who got to the Judges Dinner on Saturday night. Eileen Gregory was there, but since she is also a member of the High Plains Kennel Club it is hard to decide which hat she was wearing at the dinner. Greg was not able to attend as he had to return home to care for the dogs.

The weather turned bitter cold on Sunday, but after the clean up following the final show, a caravan of about 5 cars went to the Gregory Kennels to see the Alaskan Klee Kai that reside there. It was too cold for people to hang around to give the Gregory's any opinions about their individual dogs and their kennels. Of course since everyone was gone all day, the kennels were in poor condition, so perhaps it was better that no opinions were expressed.

I apologize for this being so very long, and I know that this will not fully express my appreciation for the help of this very very efficient Show Committee and all the work they did to make the Colorado Events so successful. All members of the Committee work well together with no hesitation to jump right in there and get any job done. It would be wonderful if all Committees could be so efficient and effective.

AKKAOA SHOULD BE VERY PROUD OF THEIR SHOW COMMITTEE AND ESPECIALLY OF ITS COMMITTEE CHAIRPERSON WHO CAN DELIGATE RESPONSIBILITIES SO WELL.

Submitted by Eileen Gregory  
Co-Chair of the First Multi Breed Show, and the First Specialty held in Colorado.

**Supplement to the above Show Report from Tammy:**

Eileen already sent out the report for CO. It was a success. I will try to get the prelim profit and loss out later today. I do want to add a couple of things to Eileen's CO Show Report.

Lenor also helped a great deal in the planning, she just could not attend.

I do believe Kenny and Bob meet HP at 7:00 am, Saturday morning, to set up the other building. Which was where the obedience ring was?

Lo and the Cali Group is working on Pet Expo and CA shows/Annual Picnic.

I would like to ask the BOD, their opinion of possibly sponsoring a full weekend of shows, four Multi-breed shows. It would be in 2006 and possibly the Midwest.

**NOTE: A copy of the Colorado Show Profit & Loss Statement is on file with the Secretary's Records.**

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**Health & Medical Research Committee**.....nothing new to report, but Health Surveys still coming in.

**Golden West Group**.....nothing new to report, but we are very busy preparing for Expo and June Multi-Breed and Specialty, Picnic and Annual Meeting.

Submitted by Lo Binkley 3/21/05

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**Public Relations Committee**

We are receiving more and more information for the website, and Diana is entering the data in a 30-day time span after it is submitted to her by me on the 15th of each month. Any information to be submitted should be PDF form. If it isn't, please send it to Bryan first and he will forward to me. Bryan is still looking for help on the brochure. So please volunteer so we can make this first AKKAOA brochure the best ever.

Thanks, Susan Hawk, Chairman